



-A Management Consultancy & Training Provider Company-

Training Program:

Course Title	<p align="center">1. Integrated Management Systems Awareness Training (ISO 9001:2008 Quality Management System, EMS 14001:2004 Environment Management System and OHSAS 18001:2007 Occupational Health Safety Assessment Standard)</p> <p align="center">2. How to Manage Documents and Process flows Electronically? (Document Controls)</p>
Course Date	25th April 2012
Course Duration	1 Day – 8 AM to 5 PM (With Lunch & Coffee Breaks)
Course Location	Radisson SAS/Hilton Mangaf (TBA)
Course Fee	KD 85/-
Mode of Payment	Cheque/Cash. Payments have to be made in advance or at the time of training.
Course Language	English/ Arabic

Our Course Program.

This Course is designed to provide the participant a clear understanding on ISO & OHSAS Standards related to Quality, Health, Safety and Environment and how to achieve the best integrated benefits.

The document control teaser will help you understand how best the management system documents can be controlled and management system processes executed electronically to ensure your management system meets the standard requirements effectively.

1. Course Registration
2. Introduction
3. About Total Quality Management
4. Standards, Principle and Definitions- Awareness
5. Accreditation, Certification and Audit Types
6. Interface and How to integrate with ISO or other Standards
7. How to conduct Hazard & Risk Analysis
8. Process approach
9. Corrective and preventive actions “CAPA”
10. Document Management Controls – How to manage easily?
11. Test
12. Course Feedback

[Please call us to know more details & enrollment on +965 99529846 / 99620609/ 97266653.](tel:+96599529846)

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